

SOCIETY FOR EDUCATIONAL STUDIES
Guidelines for the Award of Small Grants

Small Grants are awarded with the purpose of stimulating research in education, particularly by those who are in the early stages of developing their research careers.

The Society for Educational Studies invites bids from researchers interested in making an original contribution to knowledge in the field of educational studies. Applicants applying for these grants must be affiliated with a British university, college or school and will be asked to become members of the SES if they are not already members. (Membership fee is currently £23 per year).

The maximum grant available for those applying for a Small Grant is £10,000 over one year. A maximum of four grants will be funded per round of applications.

Applications

Applications forms for grants up to £10,000 are available electronically at: <http://www.soc-for-ed-studies.org.uk/grants/>

Applications failing to adhere to the submission guidelines will not be considered.

Please note that in relation to costings, the SES is not able to meet full economic costing on account of its charitable status. Non-FEC salary costs of up to a total of £5,000 will be considered in relation to an application. This may include payment for research-based activities which can be carried out by any person rather than a specific individual e.g. when undertaking interviews or preparing transcriptions.

When completed, please return a copy of your form as a single email attachment to the Chair of the SES Research Committee Dr. Michael Waring (m.j.waring@lboro.ac.uk) and Roma Woodward (romawoodward@hotmail.co.uk).

Applicants are required to provide the names of two academic referees.

Applicants are required to acknowledge the support of the SES in any publications resulting from their research.

For Small Grant awards, recipients are required to submit a progress report on their research within six months of the award being made. In addition, a final report should be submitted to the Secretary of SES no later than six months after completion. Appropriate publications in academic and / or professional journals will also be expected.

Applications will first be considered by the Research Sub-Committee of SES, which will then make recommendations to the Executive Committee.

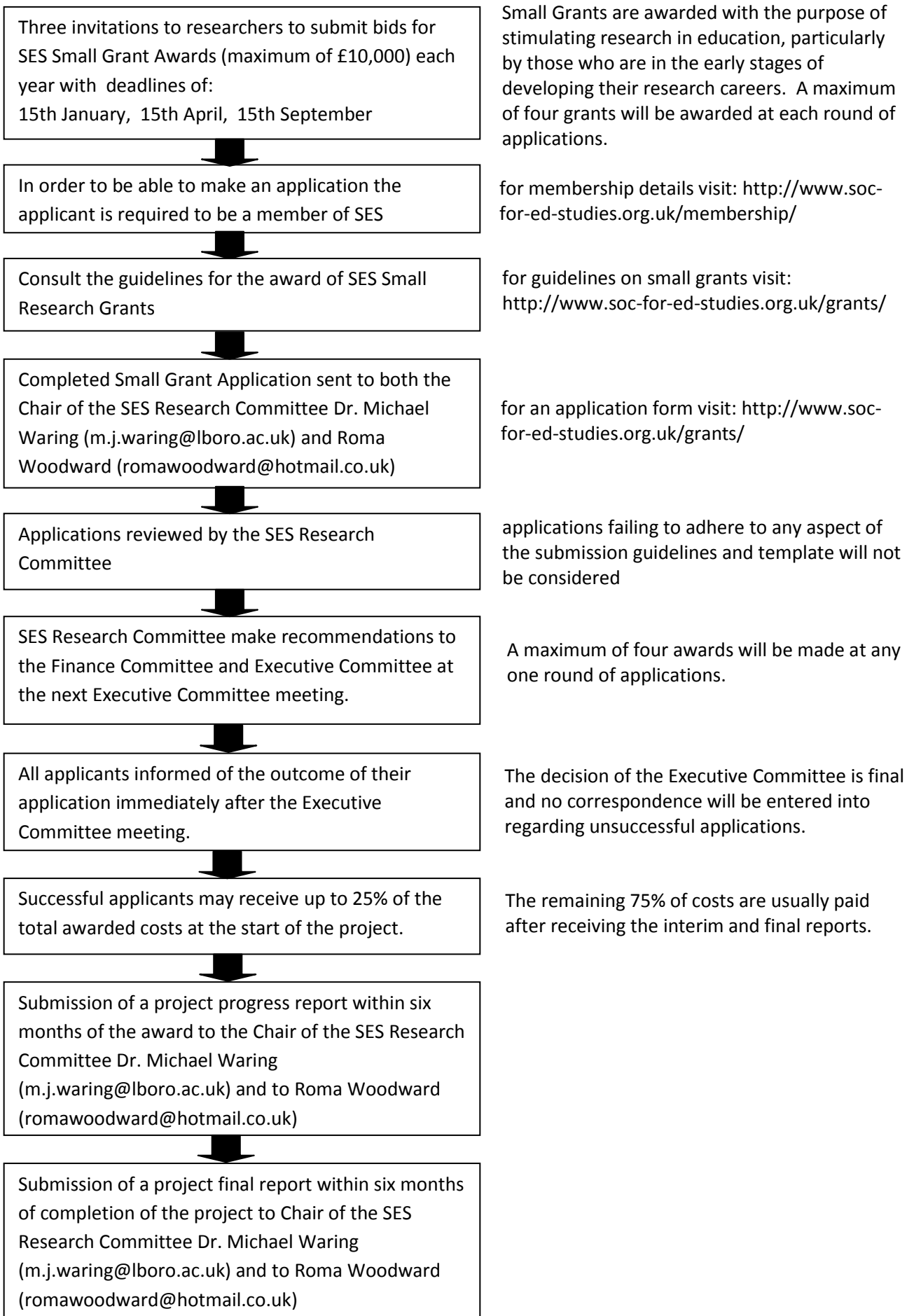
Applications **cannot** be considered for the following expenses:

- Salary costs at full economic costing;
- Supply cover for teachers or other educational workers involved in the project;
- Any administrative overheads charged by educational institutions;
- Equipment such as computers, tape or video recorders;
- Conference fees and accommodation costs;
- Registration, tuition or examination fees for diplomas or degrees;
- Travel, except for visits to educational institutions or settings directly connected with the research.

Closing dates for applications are 15th January, 15th April, and 15th September in each year. A maximum of four grants will be awarded at each round of applications.

The decision of the Executive Committee is final and no correspondence will be entered into regarding unsuccessful applications.

SES SMALL GRANT PROCEDURE



This procedure is subject to annual review.